

# Organizing Your Family History Records

Why would you want to do all this work?

# Why Do Family History?

- Find ancestors who need temple ordinances performed.
- Get acquainted with ancestors.
- Fulfill the promises you made to your Fathers in the Council in Heaven.
- Feel the Spirit of Elijah in your heart.
- Share temple experiences with your family
- Pass on a heritage to your family

# What can I do to keep my family history work organized?

- Printed history of ancestors
- Pedigree chart of ancestors
- File boxes to store records discovered
- Folders for each ancestor couple
- Folders for locations researched
- Folders for possible relatives

# Printed History of Ancestors

- Preserve and Distribute the history of your ancestors
- Use PAF to print book for ancestors or descendents of an ancestor
- Create your own history book – biography, pictures, family group sheets, pedigree charts
- Submit to Pedigree Resource File
- Post to WorldConnect Project on RootsWeb

# Printed History of Ancestors

- Use PAF to create a Web Page
- Google will index the names on this page



# Pedigree Chart of Ancestors

- Mary Hill scheme
- Four colors for each of four major family lines – father's father, father's mother, mother's father, mother's mother
- Recommend red, blue, yellow and green
- Complete a 9 generation chart

# File Box to Store Records

- Plastic box with a lid to hold hanging folders
- Manila folders, 4 colors
- Pedigree chart with color code
- Surname folders – alphabetical
- Couples folders, one for each family
- Location folders – maps, information about city, county, state, country where ancestors lived

# File Box to Store Records

- Folders for Research Helps – language, religion, handwriting, etc.



# Three Ring Binder

- Color to match the line you are working on
- Take binder to Library for research
- Pedigree Chart for contents of binder
- Several couples folders
- Plastic pocket for pencil, pen, coins, etc.

# Couples Folder

## Outline of Contents

- Pedigree chart for a child of this couple
- Family Group sheet for this family
- Map to show the location of major events in the lives of this family
- Research Log
- Research Findings
- Slash Pocket or Packet Binder for documents and certificates

# Couples Folder Outline of Contents

- To do list
- Any other items that relate to this family

# Couples Folder

## Examples of Items in each Folder

# Pedigree Chart



# Pedigree Chart

23 Aug 2005

Chart no. \_\_\_\_\_  
 No. 1 on this chart is the same as no. \_\_\_\_\_ on chart no. \_\_\_\_\_

## 2 Svend Arnt OLSEN

b: 14 Feb 1807  
 p: Myra, Idd, Ostfold, Norway  
 m: 5 Jan 1833  
 p: Idd, Ostfold, Norway  
 d: Jan 1860  
 p: Idd, Ostfold, Norway

## 1 Elisa Marthine SVENDSEN

b: 28 Mar 1836  
 p: Gjesperod, Idd, Ostfold, Norway  
 m: 12 Dec 1863  
 p: Endowment House, Salt Lake City, Utah  
 d: 9 Nov 1918  
 p: Monroe, Sevier, Utah

sp: **Hans Olsen MAGLEBY**

## 3 Elen Marie SYVERSEN

b: 5 Mar 1812  
 p: Idd, Ostfold, Norway  
 d: 31 Mar 1853  
 p: Idd, Ostfold, Norway

## 4 Ole SVENDSEN

b: Oct 1774  
 p: Myra, Tistendalon, Ostfold, Norway  
 m: 1 Nov 1806  
 p: Idd, Ostfold, Norway  
 d: 31 Aug 1837  
 p:

## 5 Mette Sophia JENSEN

b: 26 Jul 1776  
 p: Tistedalen, Smaalenene, Norway  
 d:  
 p:

## 6 Syver EMANUELSEN

b: 14 Mar 1779  
 p: Idd, Ostfold, Norway  
 m: 2 Apr 1803  
 p: Idd, Ostfold, Norway  
 d: 1870  
 p:

## 7 Inger ERICHSEN

b: Sep 1767  
 p: Idd, Ostfold, Norway  
 d: 16 Oct 1812  
 p: Idd, Ostfold, Norway

## 8 Svend ANDERSEN

b: abt 1734  
 p: of Knardal, Idd, Ostfold, Norway  
 m: abt 1766  
 p: Knardal, Idd, Ostfold, Norway  
 d: 19 Jan 1814  
 p: Knardal, Idd, Ostfold, Norway

## 9 Gunhild HAAGENSEN

b: abt 1744  
 p: of Riserkasa, Idd, Ostfold, Norway  
 b: 16 Sep 1797  
 p: Idd, Ostfold, Norway

## 10 Jens Jacob MEIS

b: abt 1750  
 p: of Idd, Ostfold, Norway  
 m: 1775  
 p: Halden, Ostfold, Norway  
 b: 119 sep 1803  
 p: Oslo, Oslo, Norway

## 11 Anna Catharina NIELSEN

b: 1754  
 p: Idd, Ostfold, Norway  
 d:  
 p:

## 12 Emanuel HANSEN

b: 1748  
 p: Idd, Ostfold, Norway  
 m: 25 Jun 1774  
 p:  
 d: 12 Jun 1808  
 p: Hunset, Idd, Ostfold, Norway

## 13 Sidsel LARSDATTER

b: 1748  
 p: Idd, Ostfold, Norway  
 d: 1 Jul 1808  
 p: Hunset, Idd, Ostfold, Norway

## 14 Erich LARSEN

b: 16 Oct 1740  
 p: Idd, Ostfold, Norway  
 m: 8 May 1762  
 p: Idd, Ostfold, Norway  
 d:  
 p:

## 15 Agnethe SIVERSEN

b: 2 Jul 1734  
 p: Idd, Ostfold, Norway  
 d:  
 p:

Prepared 23 Aug 2005 by:  
 R. John Blake  
 885 East 970 North  
 Orem, Utah 84097  
 801-224-2716

# Family Group Sheet

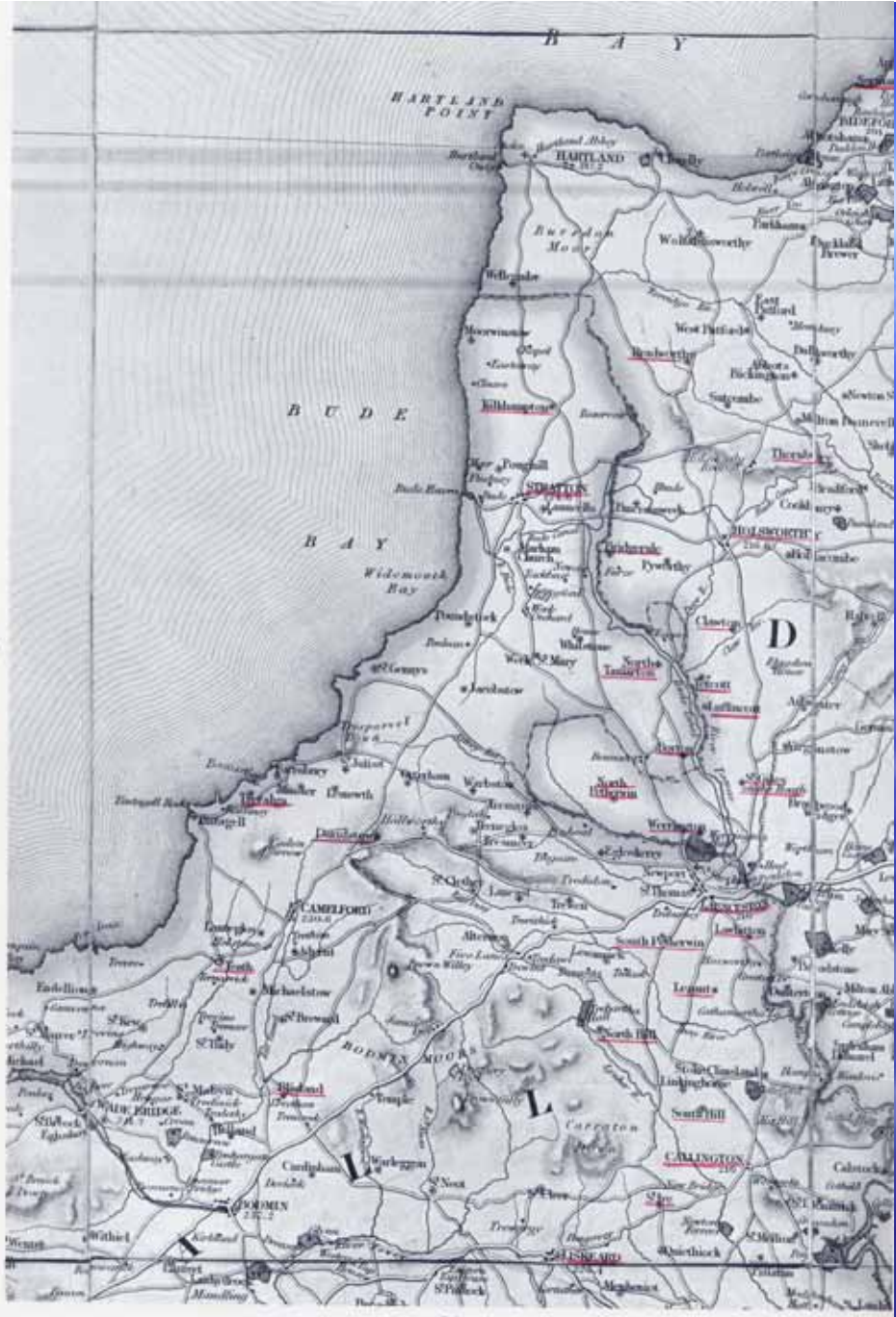
# Family Group Sheet

23 Aug 2005

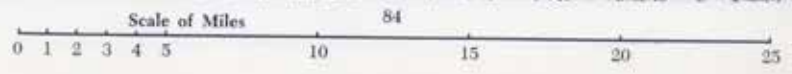
Husband Svend Arnt OLSEN <sup>1</sup>			LDS Ordinances	Temple
Birth	14 Feb 1807	Myra, Idd, Ostfold, Norway <sup>2,3</sup>	B:	27 May 1890 MANTI
Chr	22 Mar 1807	Idd, Ostfold, Norway <sup>2</sup>	E:	30 May 1890 MANTI
Death	Jan 1860	Idd, Ostfold, Norway <sup>3,4</sup>	SP:	27 Apr 1959 SLAKE
Ref #		1B2Z-S2		
Marriage	5 Jan 1833	Idd, Ostfold, Norway <sup>3,5</sup>	SS:	4 Apr 1933 SLAKE
Father	Ole SVENDSEN (1774-1837)			
Mother	Mette Sophia JENSEN (1776- )			
Wife Elen Marie SYVERSEN <sup>1</sup>			LDS Ordinances	Temple
Birth	5 Mar 1812	Idd, Ostfold, Norway <sup>3,4</sup>	B:	21 May 1890 MANTI
Chr	5 Mar 1812	Maistubben, Idd, Ostfold, Norway <sup>2</sup>	E:	21 May 1890 MANTI
Alt. Name	1836	SYVERSDR <sup>6</sup>	SP:	18 Feb 1955 MANTI
Death	31 Mar 1853	Idd, Ostfold, Norway <sup>3,4</sup>		
Burial	10 Apr 1854	Idd, Ostfold, Norway		
Ref #		1B2Z-T7		
Father	Syver EMANUELSEN (1779-1870)			
Mother	Inger ERICHSEN (1767-1812)			
Children			LDS Ordinances	Temple
<b>M Olaus Severin SVENDSEN<sup>1</sup></b>				
Birth	11 Sep 1833	Tistedalen, Idd, Ostfold, Norway <sup>2,3</sup>	B:	1 Apr 1936 SLAKE
Chr	17 Nov 1833	Idd, Ostfold, Norway <sup>2</sup>	E:	2 Apr 1936 SLAKE
Ref #		1B31-Z5	SP:	20 Oct 1949 IFALL
Spouse	Stine Marie MARTINSEN (1835- )			
Marriage	abt 1853	Idd, Ostfold, Norway <sup>4</sup>	SS:	29 Jul 1949 IFALL
<b>M Emanuel SVENDSEN<sup>1</sup></b>				
Birth	16 Mar 1835	Tistedalen, Idd, Ostfold, Norway <sup>2,3</sup>	B:	1 Apr 1936 SLAKE
Chr	26 Apr 1835	Idd, Ostfold, Norway <sup>2,4</sup>	E:	7 Apr 1936 SLAKE
Alt. Name	1840	Emanuel of Hjerperod <sup>4</sup>	SP:	20 Oct 1949 IFALL
Death	8 Jan 1919	Norway <sup>4</sup>		
Ref #		1B32-09		
Spouse	Maren Gurine OLSEN (1837- )			
Marriage	7 Sep 1856	Id-Hjerperod, Smaalene,,, Norway <sup>4</sup>	SS:	29 Jul 1949 IFALL
<b>F Elisa Marthine SVENDSEN<sup>1</sup></b>				
Birth	28 Mar 1836	Gjesperod, Idd, Ostfold, Norway <sup>3,6-8</sup>	B:	17 May 1857
Alt. Name	1836	SVENDSDR <sup>6</sup>	E:	12 Dec 1863 EHOUS
Chr	31 Jul 1836	Idd, Ostfold, Norway <sup>2,6</sup>	SP:	11 Jan 1967
Emigration	15 Apr 1862	Oslo, Oslo, Norway <sup>9</sup>		
Emigration	21 Apr 1862	Hamburg, Germany <sup>9</sup>		
Emigration	21 Apr 1862	Athenia from Hamburg <sup>9</sup>		
Immigration	7 Jun 1862	New York City, New York <sup>9</sup>		
Immigration	19 Jun 1862	Florence, Douglas, Nebraska <sup>9</sup>		
Immigration	24 Sep 1862	Salt Lake City, Salt Lake, Utah <sup>9</sup>		
Occupation	1880	Keeping House; Monroe, Sevier, Utah <sup>10</sup>		
Death	9 Nov 1918	Monroe, Sevier, Utah		
Burial	11 Nov 1918	Monroe, Sevier, Utah		
Ref #		1MT4-NW		
Alt. Name		Eliza		
Spouse	Hans Olsen MAGLEBY (1835-1903)			
Marriage	12 Dec 1863	Endowment House, Salt Lake City, Utah	SS:	12 Dec 1863 EHOUS
<b>M Hans Peter SVENDSEN<sup>1</sup></b>				
Birth	16 Nov 1837	Gjerperod, Idd, Ostfold, Norway <sup>2,3</sup>	B:	Child
Chr	25 Dec 1837	Idd, Ostfold, Norway <sup>2</sup>	E:	Child
Death	28 Jul 1838	Idd, Ostfold, Norway <sup>2</sup>	SP:	20 Oct 1949 IFALL
Ref #		1B32-2M		
<b>F Hanne Emelie SVENDSEN<sup>1</sup></b>				
Birth	10 May 1839	Gjerperod, Idd, Ostfold, Norway <sup>2,3</sup>	B:	17 Mar 1931 LOGAN
Chr	1 Sep 1839	Idd, Ostfold, Norway <sup>2,4</sup>	E:	8 Jul 1932 LOGAN
Death	12 Jun 1885	<sup>2</sup>	SP:	20 Oct 1949 IFALL
Ref #		1B32-3S		
Spouse	Petter PETERSEN (1835- )			
Marriage	7 May 1871	Idd, Ostfold, Norway <sup>4</sup>	SS:	27 Aug 1953 IFALL

# Map of Family Locations





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# Research Log





# Research Findings



# Slash Pocket or Packet Binders



Avery Advantages



Holds over 70 pages



Durable poly material



Acid free - Archival safe -  
Won't lift print

Assorted  
Binder Pockets



75254



Assorted  
**Binder Pockets**

**5**  
Pack

Made in China

# Copies of Documents



1825

Nam  
des  
Vaters  
des  
Kindes

Jahr  
Monat u. Tag

des  
Vaters  
des  
Kindes

des  
Vaters

Geborne  
Namen

des  
Mutter  
des  
Kindes

Namen  
des  
Gevattern:

Name  
des  
Taufenden  
Prediger

Jun 20. Jun 26

angelt. Johann Frink  
mit Klingbiel  
Kaufm. auf dem Hof  
zu Spitzmannsfeld  
x zu Bollau  
Garten

Lassanna Maria  
Lauvialla  
Westphal.  
Lassanna Maria  
Christin Spitzmann  
Westphal, in dem  
alten Hof zu Spitzmann  
Kaufm. auf dem Hof  
zu Bollau  
Garten

Hans  
Christoph  
Friederich

Jacob (Christin) Spitzmann,  
Laut Spitzmann (Freitag),  
Christin Spitzmann in Bollau,  
Laut Kaufm. Klingbiel,  
Christin Spitzmann in Bollau

Hafner  
Dürring

Jul: 1. Jul: 3.

Joachim Frindring  
Lückmann,  
Arbeitsmann zu  
Spitzmannsfeld.

Christina Elisa.  
Arbeitsmann zu  
Hecks

Johann  
Joachim  
Friederich  
1830  
Juli 26.

Johann Ludwig Büß,  
Christin Spitzmann,  
Laut Frindring Bollau,  
Arbeitsmann,  
Joachim Frindring Bollau,  
Christin Spitzmann  
Arbeitsmann  
alle zu Spitzmannsfeld

Jul: 3. Jul: 10.

Laut Frindring  
Diern  
Polymann zu Spitzmannsfeld.

Lassanna Maria  
Christin Spitzmann  
Büß.

Johann  
Carl  
Heinrich  
denat. Mai 29  
1826

Johann Frindring Bollau,  
Arbeitsmann zu Spitzmannsfeld,  
Laut Frindring Bollau,  
Christin Spitzmann  
Arbeitsmann  
Laut Carl Büß, Kaufm.  
Arbeitsmann zu Spitzmannsfeld  
d. h. oben befallt.

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Examples of how these forms are  
used to keep your research  
organized



# Purpose of Research Log

- Record the research you have performed
- List – Date of Search, Research Location, Description of Source and Event, Person Researching, Document Link, Research Findings Link



# Example of Research Log

# Research Log

Ancestor's name

Hans (John) KLINGBIEL

Objective(s)

Locality

Milwaukee

Date of search	Location/ call number	Description of source (Author, title, year, pages)	Comments (Purpose of search, results, years and names searched)	Doc. number
		Ancestry File	Descendancy chart Family Group Record <b>I</b>	14
7-21-99		Wisconsin Vital Records Alphabetical Index	Find Birth Dates <b>EFGH</b>	15
		Ancestry File	Family Group Record <b>J</b>	16
		Wisconsin Marriage Record	Shows name as John <b>K</b>	17
7-21-99	840	1880 U.S. Census Wisconsin	KLINGBIEL family	18
7-21-99		Ancestral File	Descendancy chart <b>L</b>	19
9-17-99	840	1860 U.S. Census Wisconsin Index	Hans Klingbiel Family	20
7-26-00	South Lake	Hamburg Passenger List	Hans Klingbiel	21
10-27-00	South Lake	Klutz Parish Birth, Baptism	Hans Christoph Friedrich <b>M</b>	22
9-17-01	Uhh South FAC	1880 US Census	John and Sophia Klingbiel <b>N</b>	23
3-20-03		Internet IGI	Ordinances <b>O</b>	
	South Lake	Church Archives JSM Bldg	Hans Klingbiel Family <b>P</b>	

# Purpose of Research Findings

- For each search, fill out a Research Findings Sheet
- Record the results of only one search on each Finding Sheet
- Record the results of your search, positive or negative
- Record all source information, film number, search objective, findings

# Example of Research Findings

## RESEARCH FINDINGS

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FNTH

SOURCE OF DATA:	Klutz Parish	CALL NO.:	0069268	FAMILY OR SURNAME:	Klingbiel
LIMITS (EXTENT) OF THE SEARCH:		SEARCH DATE:	10-27-00	FILE NO.:	
OBJECTIVE OF THE SEARCH:	Baptism	SEARCHER:		PAGE OF	

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Hans Christoph Friedrich

born June 20, 1825

baptized June 26, 1825

born in Bolton Oregon

Father:

Johann Friedrich Klingbiel

Servant

Working in Christian field

Mother: Catharina Maria Henrietta Westphal

Daughter of born of Joachim Christoph Westphal

Servant in Christian field

born in Bolton Oregon

~~Christina Elisabeth~~~~Elisabeth Hecht~~

Godparents: Hans Friedrich Schwarz

Hans Christoph Freithe Freitag

born in Bolton Oregon

Hans Karl Klingbiel

Dinkelb

Pastor Duhring

Niack klutz

Document M

Use this form to copy, from sources consulted, that data which may bear on the research. Be sure to copy the data faithfully, using exact quotes where practical, carefully maintaining the integrity of the source. Label all your explanatory notes so they cannot be mistaken as having originated with the source being reported.



# Example of Documents

- Make a copy of the record you have found
- Label with an alphabetical letter to link it to the entry in the Research Log and in the Research Findings

# Example of Documents



1825

Jahr Monat u. Tag	Gebörne Namen			Namen der Gevattern:	Name des Taufenden Prediger
	des Vaters	der Mutter	des Kindes		
Jun 20. Jun 26	angelt. Johann Frink wif. Klingbiel Wahl auf dem Hof in Spitzmühl x zu Bollau Garten	Laffanna Maria Lauwilla Westphal. Laffanna Johanna Joachim Christoph, Westphal, in Laffanna Johanna Kunigalgebäude Lad und nun zu Bollaufagen Feld	Stari Christoph Friederich	Paul (Kreuz) Bischof, Paul Bischof Freitag, Büch. Bischof in Bollaufagen, Jani Saug Klingbiel, Brauchung in Kirchlich	Kaplan Dürring
Jul: 1. Jul: 3.	Joachim Gründling Luchmann, Arbeitsmann zu Spitzmühl.	Christina Klipa. Bischof geb. Hecht	Johann Joachim Friederich F. 1830 Julij 26.	Johann Ludwig Buss, Kreuzlaube, Paul Gründling Bischof, Arbeitsmann, Joachim Gründling Babel, Arbeitsmann in Spitzmühl alle zu Spitzmühl	
Jul: 3. Jul: 10.	Paul Gründling Dierr Polvoigt in Spitzl.	Laffanna Maria Dorothea geb. Büsch.	Johann Carl Heinrich denal Mai 29 1826	Johann Ludwig Bischof, Arbeitsmann zu Spitzmühl Feld, Joachim Kligger, Paul Carl Babel, Arbeitsmann in Spitzmühl Laffanna Bischof.	

W



# Return Home from the Library

- Be sure to enter the new information you have found into your PAF data base.
- Always list the source for each piece of data in your database
- Make notes for interesting facts you found during your research
- Check the Internet IGI for each member of this family for needed temple work

# Summary

This is how you can keep your family history work organized !!

- Print the history of your family – biography, pictures, pedigree chart, family group sheet
- Post your family file in the Pedigree Resource File and WorldConnect Project
- Create a Web Page
- Use plastic file box to store records you have researched
- Maintain a folder for each couple