AMAZING PAF TRICKS (MAKING PAF WORK FOR YOU)

By bravely clicking on icons and menu options you can find an incredible list of useful features in PAF 5.xx. Don't be afraid to venture into the unknown!



What are those little pictures across the top of my page?

- In "geek-speak" they're called "icons."
- Each one is a 'shortcut' to a procedure.
- Pointing the curser at an icon and holding it there for a few seconds opens a small window that tells what it does.
- Each icon is an attempt to illustrate the procedure it represents.



Then what are the words across the top of my page?

- Each one is a menu (list) of procedures that PAF offers.
- Some procedures also have an icon, some do not.
- Some procedures are familiar and common to most Windows programs.
- Some procedures are program specific.
- Underlined letters are for keyboard use <u>if a mouse isn't available</u> to initiate a procedure.

Individual... Ctrl+A
Family...
Spouse... Ctrl+U
Child... Ctrl+L

• Ctrl+[a letter] is a keyboard shortcut to use instead of the mouse to initiate a procedure.

Have you found the following fun stuff?

- then Bestore to restore your file.
- File then Check/Repair... for a quick check for errors.
- Individual Event List

 Edit then either Marriage Event List to individualize events.
- Search then On FamilySearch Internet to access FamilySearch.org.
- Everything on the **Tools** menu.
- to create numerous charts, reports, lists, forms, etc.
- to add photos and other multimedia.
- to create web pages.

TRY THEM ALL! BE GREATIVE! ENJOY!

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